

26-Nov-2022

## Notice for Placement

Company Name:- **Talakshi Lalji & Co (Star Export House)**

Position:-**Assistant in Export Documentation Department**

Company Website:-**[www.tilak.net.in](http://www.tilak.net.in)**

Work Location:-**Vile Parle East, Mumbai**

Company Background / About Company: **Exports of Agro Commodities**

Job Profile / Responsibilities: **Import/export Documentation, online application of licenses with DGFT**

**Key Skills:** Knowledge about use of Computers and Preparation of Import/export Documents, DGFT online license applications

**Required Qualification :** Diploma / Certificate Program in Export Import Management  
Practical Knowledge will be given preference

**Experience:** flexible

**Other / Special Requirements:** proficiency in English for Communication with Buyers

**Remuneration:**As per candidates performance

**Interested Candidates can send their resume on below mention email id at the earliest:-**

Contact Person: - Mr Rajiv Bheda

Email id: - [tilak.agro@gmail.com](mailto:tilak.agro@gmail.com)

Contact no: -we will get in touch with you

**Corporate Office:**

M/s Talakshilalji & Co

224/25 Gokul Arcade 'A' Subash Road, Vile Parle East Mumbai 400 057. India