

26-March-2015.

Notice for Placement

Job opportunity for Export Import Management

Company Name:- **Talakshi Lalji & Co (Star Export House)**

Position:- **Assistant in Export Documentation Department**

Company Website:- www.tilak.net.in

Work Location:- **Vile Parle East, Mumbai**

About Company: **Exports of Agro Commodities**

Job Profile: **Import/export Documentation, online Application of licenses with DGFT**

Key Skills: **Knowledge about use of Computers and Preparation of Import/export Documents, DGFT online license applications**

Required Qualification: **Diploma in Export Import Management / Practical Knowledge will be given preference**

Experience: **flexible**

Other / Special Requirements: **proficiency in English for Communication with Buyers**

Remuneration: **As per candidates performance**

Interested Candidates can send their resume on below mention email id at the earliest:-

Contact Person: - Mr Rajiv Bheda

Email id: - tilak@mtnl.net.in / tilak.agro@gmail.com

Contact no: - 28204179

Corporate Office:

M/s Talakshi Lalji & Co

224/25 Gokul Arcade 'A'

Subash Road, Vile Parle East

Mumbai 400 057. India