

27-Sept-2022

Notice for Placement

Job opportunity for Export Import / Marketing / Finance / Operations / Supply Chain / Retail / Business / Tax / Advertising & Public Relations / Human Resource Management students.

Company Name:- **Swan Solutions & Services Pvt Ltd.**

Position:- **Trainee Logistic Executive**

Company Website:- www.swansol.com

Work Location:- **Chandivli, Andheri (E)**

Company Background / About Company:

Swan is a 33 years old company partnered with HP, Cisco, Microsoft, Ice warp, Fluid AI. Our big clients are SBI, SBI MF, ICICI etc. Swan provides end-to-end Information Technology solutions for medium and large business enterprises. Swan is a System Integrator known for Networking, Security, Storage and Services. With the emerging needs of businesses, Swan has recently partnered with AI companies to help businesses to improve their customer engagement, sales, automate their business processes etc.

Job Profile / Responsibilities:

- Fully Accountable for Delivery time
- Interfaces with operations function & channel partners
- Exceptional customer (internal and external) delivery experience
- Handling last mile delivery challenges & control
- Skills with the ability to identify and manage priorities
- Ability to multi-task and work both in a team and independently
- Operations of customer order closure
- Stock Checking activity
- Monthly MIS

Key Skills:

- Typing Speed Min.40 W.P.M.
- Tally ERP 9.
- Negotiation skills
- Availability outside normal hours.

- Strong interpersonal skills with an ability to interact with external and internal clients.
- Excellent written and verbal communication skills.
- Ability to multi-task and work both in a team and independently.

Required Qualification : Bachelor's Degree.

Experience: Fresher

Remuneration:Initially selected candidates will be working on 03-06 months' Probation Period where the stipend amount will be Rs. 10K pm. On Completion of Probation Period, the CTC will Rs. 2.00 - Rs. 3.00 LPA. (Salary structure also depends on candidates' overall skills)

Note: We are looking for Male candidates only.

Interested Candidates can send their resume on below mention email id at the earliest:-

Contact Person: - Shruti Gaikwad/ Gayatri Anbhule

Email id: -shruti.gaikwad@swansol.com/ gayatri.anbhule@swansol.com

Contact no: -7045931322/ 7208861648

Corporate Office: 404-405, T-Square, 4th Floor, Saki Vihar Road, Andheri (E), Mumbai-400072