

3<sup>rd</sup> March 2014.

## Notice for Placement

**Job opportunity for** Finance & other

Company Name:- **Streamline forwarders**

Position:- **Documentation Executive(2) , Accounts Executive (2)**

Work Location:- **Andheri East ( Mumbai Branch Office)**

**Company Background / About Company:** We come with a past experience of over 17 years in cargo transportation (air and surface) and custom clearance of exports to over 50 top multinational brands spread across North/ South America, Japan, China and Europe from Delhi, Mumbai and Chennai. We are currently dealing in Custom Clearance of various top brands of Readymade Garments, Metal Handicrafts, Made-Ups like bed linen, table linen, etc. In Mumbai our Operations cover all ports comprising the Jawaharlal Nehru Port Terminals (Nhava Sheva), Mumbai.

**Job Profile / Responsibilities: documentation executive** -Candidate should have previous experience in CHA industry export and/or import documentation preparation. Expertise in any CHA software such as Visual Impex, ONS, etc is a must."

**Customer service executive**-Candidate should have previous experience in CHA industry. Excellent communication skills, computer expertise and inter-personal skills. Job profile would primarily involve providing constant updates and co-ordination with customers, DSR/reports and proactive tracking/ maintaining of shipments status

**Key Skills: MS office and basic computer knowledge**

**Required Qualification: 12th pass & above**

**Experience:** Freshers & Experienced Professionals

**Other / Special Requirements:**

**Remuneration: 1,20,000 -1,80,000**

**Interested Candidates can send their resume on below mention email id at the earliest:-**

Contact Person: - Sidharth Sain

Email id: - [Sidharth@streamlineforwarders.in](mailto:Sidharth@streamlineforwarders.in)

Contact no: -9820443187

**Corporate Office:** Streamline Forwarders, Office no. 301, Shubham Center, A-2 Wing , Chakala, Andheri East-400099 Next to P&G Plaza