

3rd March 2014.

Notice for Placement

Job opportunity for Finance & other

Company Name:- **Streamline forwarders**

Position:- **Documentation Executive(2) , Accounts Executive (2)**

Work Location:- **Andheri East (Mumbai Branch Office)**

Company Background / About Company: We come with a past experience of over 17 years in cargo transportation (air and surface) and custom clearance of exports to over 50 top multinational brands spread across North/ South America, Japan, China and Europe from Delhi, Mumbai and Chennai. We are currently dealing in Custom Clearance of various top brands of Readymade Garments, Metal Handicrafts, Made-Ups like bed linen, table linen, etc. In Mumbai our Operations cover all ports comprising the Jawaharlal Nehru Port Terminals (Nhava Sheva), Mumbai.

Job Profile / Responsibilities: documentation executive -Candidate should have previous experience in CHA industry export and/or import documentation preparation. Expertise in any CHA software such as Visual Impex, ONS, etc is a must."

Customer service executive-Candidate should have previous experience in CHA industry. Excellent communication skills, computer expertise and inter-personal skills. Job profile would primarily involve providing constant updates and co-ordination with customers, DSR/reports and proactive tracking/ maintaining of shipments status

Key Skills: MS office and basic computer knowledge

Required Qualification: 12th pass & above

Experience: Freshers & Experienced Professionals

Other / Special Requirements:

Remuneration: 1,20,000 -1,80,000

Interested Candidates can send their resume on below mention email id at the earliest:-

Contact Person: - Sidharth Sain

Email id: - Sidharth@streamlineforwarders.in

Contact no: -9820443187

Corporate Office: Streamline Forwarders, Office no. 301, Shubham Center, A-2 Wing , Chakala, Andheri East-400099 Next to P&G Plaza