

Notice for Placement

6th April 2026.

Company Name: - Sharp HRD Service Pvt Ltd

Position: - **Management Trainee**

Company Website: - <https://www.sharphrdservice.com>

Work Location: - Mira road (East)

Stipend Amount: 9000

Job Description – Business Development Executive (Fresher)

- Identify and generate new business opportunities through calls, emails, and networking (in-house)
- Build and maintain relationships with clients
- Understand client requirements and propose suitable HR solutions
- Learning digital marketing for lead generation
- Training for using LinkedIn for professional use

Job Description – Recruitment Executive (Fresher)

- Source candidates through job portals, social media, and references
- Screen resumes and shortlist candidates as per job requirements
- Maintain candidate database and follow-ups
- Understand job descriptions and client expectations
- Assist in end-to-end recruitment process

Contact Person: - Rutuja Dhulap

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