

## Notice for Placement

**Company Name:- Search End Placements Private Limited.**

**Position:-** HR Recruiter

**Company Website:-** [www.searchend.org](http://www.searchend.org)

**Work Location:-** Kandivali (W)

**Company Profile:** Search end is a leading job placement consultancy firm catering to the needs of various schools and institutes for their requisite talented manpower to occupy senior and middle level positions for performing various functional responsibilities.

**Job Profile / Responsibilities:** Searching and Shortlisting candidates from different portals according to client's requirements. Scheduling interviews of the candidates, should also be able for bulk mailing and handling calls.

**Key Skills:** Recruitment, Bulk Hiring, Volume Hiring, Screening, shortlisting, Hiring Coordinating with the Clients & placing the right candidates, Responsible for End to End recruitment.

**Required Qualification:** Diploma / PG In Human Resource Management

**Experience:** Fresher

**Other / Special Requirements:**

**Remuneration:** Stipend + Internship Certificate

**Interested Candidates can send their resume on below mention email id at the earliest:-**

Contact Person: - Ankita Raut

Email id: - [searchend7@gmail.com](mailto:searchend7@gmail.com)

Contact no: - 9326995595

**Corporate Office:** Mumbai.