

## Notice for Placement

12<sup>th</sup> May 2026

Company Name:- **Sapphire Foods**

Position:- **Supply Planning & Procurement**

Company Website:- <https://share.google/R0aNMrZMr2cow5xPq>

Work Location:- **Mumbai (Goregaon)**

**Company Background / About Company:**

**Job Profile / Responsibilities:** JD has been attached in trail page

**Key Skills:** Attached in trail page

**Required Qualification:** Supply Chain Management

**Experience:** Fresher to 2 Years

**Other / Special Requirements:** NIL

**Remuneration:** Attached in trail page

**Interested Candidates can send their resume on below mention email id at the earliest:-**

Contact Person: - Kunal Mane

Email id: - [kunal.mane@sapphirefoods.in](mailto:kunal.mane@sapphirefoods.in)

Contact no: - 9987352283

**Corporate Office:** Mumbai (Goregaon)

**Role – Sr. Executive - SCM**

**Experience – 2-3 yrs**

**Location – Mumbai**

**Background:**

This is a role in the Planning team and involves Supply Planning of one or more categories among Foods, Packaging, Chemicals, Smallware & Uniform.

Key KPIs for a Planner in this role are

1. DC OTIF / Fill Rates
2. Inventory Days
3. Zero Expiries / write-off
4. Optimization of Distribution & Warehousing Costs
5. Timely connectivity for new launches / tests / LTOs
6. Open PO reconciliation

**Role details**

- Supply Planning for food/pack/smallware/uniform across the country for the brand.
- Inventory Management for category to prevent overstocking while minimizing stock outs.
- Coordinating with internal & external stakeholders like Vendors, Warehousing team, Operations, etc. & timely escalation of issues.
- Regular follow-up for each sku ensuring material availability within specified norm
- Follow-up with suppliers for mandatory document submission as per audit requirements along with supplies

**Required Skill Sets**

- Experience in Supply Planning, Inventory Planning, Demand Planning, (preferable if experience is in food or FMCG or QSR)
- Preferably an MBA in Supply Chain Management with 3-5 years of work experience.
- Exposure to Microsoft Office & SAP, strong in MS Excel.
- Strong in basic Quantitative skills
- Good communication skills, both written & verbal
- Ability to manage multiple stakeholders & work in a fast-paced environment.

**Job Title:** Sr. Executive - Procurement

**Experience:** 4-6 Years

**Location:** Mumbai

**Key Responsibilities:**

- **Procurement & Vendor Management:** Manage procurement of raw materials (poultry, dairy, oil, packaging) and build long-term vendor relationships.
- **Category Management & Sourcing:** Lead strategic sourcing and ensure cost-effective procurement practices.
- **Stakeholder & Team Management:** Collaborate with internal teams (Finance, Commercial, Audit) to manage payments, working capital, and cost savings.
- **Procurement Compliance & Audits:** Ensure compliance with procurement policies, bid waivers, and audit trails.
- **Digitization & Automation:** Work on PR-PO automation, e-sourcing, vendor portals, and contract management systems.
- **Cost & Savings Management:** Partner with finance on product costing, inflation management, and cost avoidance.

**Qualifications:**

- **Experience:** 4-6 years in procurement, specifically in **Food & Beverage** industry.
- **Skills:**
  - Knowledge of **SAP, P2P cycle, RPA, and e-sourcing tools.**
  - Experience with **category management, contract management, and spend analytics.**
  - Strong **stakeholder management** and **team leadership** skills.

**Benefits:**

- **Career growth** opportunities in a dynamic environment.
- **Competitive salary** and benefits.

This role is suited for someone with strong procurement experience in the food industry, skilled in cost optimization, vendor management, and digital procurement processes.