

Notice for Placement

Job opportunity for **Diploma in Human Resource Management**

Company Name:- **Morpheus Human Consulting**

Position:- **Recruitment Specialist**

Company Website:- **www.mhc.co.in**

Work Location:- **Andheri, Sakinaka**

Company Background / About Company:

Morpheus Human Consulting Pvt. Ltd. is the fastest growing HR solutions company in India, with specialized service offerings in Recruitment Solutions, Executive Search, Training, Legal services and project based RPO hiring. Headquartered at Mumbai, we provide world class HR services through our company and franchise owned offices across 19 cities in India to over 400 organizations based out of India, Europe, Middle East and the African continent. The list of our satisfied customers includes leading MNCs and large Indian firms across industries.

Job Profile / Responsibilities:

Key Result Areas	Responsibilities
Revenue	<ul style="list-style-type: none"> Responsible for achieving individual revenue target agreed upon with the Management
Candidate Management	<ul style="list-style-type: none"> Source candidates as per client's requirement Assess and screen Candidates Use Candidate databases to match the right person to the client's vacancy Receive and review applications, manage interviews and tests and create a shortlist of candidates for the client; Request references and check the suitability of applicants before submitting their details to the client; Organize interviews for candidates as requested by the client; Counseling and coaching candidates for interview Help in negotiating offer Use social media to advertise positions, attract candidates and build relationships with candidates Build networks to find qualified passive candidates. Headhunting - Identify and approach suitable candidates who may already be in work;

Database Management	<ul style="list-style-type: none"> • Maintain and update candidate database on Talent Now
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Education & Experience:

- 1 Should have knowledge of recruitments and various tools of recruitments.
- 2.Able to work well independently and with minimal supervision;
- 3 Should be able to handle pressure
- 4.High levels of social perceptiveness and customer service
- 5 Self-driven, motivated and results oriented

Key Skills: Good communication skills. Self-driven, motivated and results oriented

Required Qualification : Able to work well independently and with minimal supervision / Diploma in Human Resource Management

Experience: 0-2 Years

Other / Special Requirements: Recruitment Knowledge will be an add-on.

Remuneration: 1.44lac – 2.50lac P.A.

Interested Candidates can send their resume on below mention

email id at the earliest:-

Email id: - **hr1@mhc.co.in**

Contact Person: - Shardul Naik Contact no: - 8879777623

Corporate Office: 108, Sagar Palazio | Sakinaka Junction | Andheri (E) | Mumbai 400072