

## Notice for Placement

Job opportunity for Export Import Management students.

Company Name:- **Mark Agri Genetics Pvt Ltd**

Position:- **Management Trainee**

Company Website:- Under construction

Work Location:- **Lower Parel**

**Company Background / About Company:** Mark Agri Genetics Private Limited is a Private incorporated on 30 May 2011. It is classified as Non-Govt. company and is registered at Registrar of Companies, Mumbai. Its authorized share capital is Rs.10,000,000 and its paid up capital is Rs. 7,600,000. It is involved in Agricultural and animal husbandry service activities, except veterinary activities. [This class includes specialized activities, on a fee or contract basis, mostly performed on the farm.]

### **Job Profile / Responsibilities:**

- 1) Responsible for the execution of export documentation requirements for shipments originating in the US to destinations globally, which include Letter of Credit shipments, commercial invoices, etc.
- 2) Ensure that all documentation meets export regulations. Arrange details of shipments with forwarders, carriers as necessary for exports
- 3) Responsible for AES filing.
- 4) Process shipments
- 5) Produce labels and other documents for domestic shipments
- 6) Transacting of daily shipments
- 7) Adhere to all ISO Procedures and Work Instructions
- 8) Keep work area clean and organized.
- 9) Having the knowledge of Data Analysis and Data Research.

**Key Skills:** Well Versed with Export Documentation Concept

**Required Qualification:** Graduate / Post Graduate / Diploma in Export Import Management

**Experience:** Fresher

**Remuneration:** Currently NO Remuneration. But after 3 months of Performance Assessment can Review his / her Salary.

Interested Candidates can send their resume on below mention email id at the earliest:-

Contact Person: - Prinica Bhat

Email id: - hr@fbt.net.in

Contact no: -Tel.: 022-43519100

Corporate Office: Trade World, B-Wing, 8th Floor, Unit No 7 & 8, Kamla City, Kamla Mill Compound, Senapati Bapat Marg, Lower Parel, Mumbai-400013.