

23-Feb-2015.

Notice for Placement

Job opportunity for **Diploma in Export Import Management**

Company Name:- **Talakshi Lalji & Co (Star Export House)**

Position:- Assistant in Export Documentation Department

Company Website:- www.tilak.net.in

Work Location:- Vile Parle East, Mumbai

Company Background / About Company: Exports of Agro Commodities

Job Profile / Responsibilities: Import/export Documentation, online application of licenses with DGFT

Key Skills: Knowledge about use of Computers and Preparation of Import/export Documents, DGFT online license applications

Required Qualification: Diploma in Export Import Management (Practical Knowledge will be given preference)

Experience: Flexible

Special Requirements: proficiency in English for Communication with Buyers

Remuneration: As per candidate's performance

Interested Candidates can send their resume on below mention email id at the earliest:-

Contact Person: - Mr Rajiv Bheda

Email id: - tilak@mtnl.net.in

Contact no: - 28204179

Corporate Office:

M/s Talakshi Lalji & Co

224/25 Gokul Arcade 'A' Subash Road, Vile Parle East Mumbai 400 057. India