

2nd May 2025

Notice for Placement

Job opportunity for Export Import / Marketing / Operations / Supply Chain / Management students.

Company Name: - **LEO UNITED INDUSTRIES INDIA PRIVATE LIMITED**

Positions: EXECUTIVES FOR

[1] PREPARING EXPORT DOCUMENTATIONS

[2] OFFICE ADMINISTRATION

[3] MAKING OVERSEAS CALLS, LOCAL CALLS, FILE RECORDS, DATABASE, FOLLOWUPS

Company Website: - **www.leounitedind.com**

Work Location: - **NEW LINK ROAD ANDHERI WEST**

Company Background / About Company:

WE HAVE OFFICES IN DUBAI & MUMBAI OPERATIONS FOR EXPORT.

ONE STAR EXPORT HOUSE CERTIFIED BY GOVERNMENT OF INDIA.

Job Profile / Responsibilities:

Key Skills:

Required Qualification: MS OFFICE IS MINIMUM

Experience: TO BE DISCUSSED IN INTERVIEW

Other / Special Requirements: CANDIDATE TO BE FROM WESTERN SUBURB ONLY, NO NAVI MUMBAI, NO THANE, NO DOMBIVLI AS ITS UNWORKABLE TO ATTEND OUR OFFICE AT ANDHERI WEST

Remuneration: NEGOTIABLE & ATTRACTIVE

Interested Candidates can send their resume on below mention email id at the earliest: -

Contact Person: - VIKAS

Email id: - **leounitedind@yahoo.com**

Contact no: - 7666935830

Corporate Office: