

Notice for Placement

Job opportunity for Export Import Management students.

Company Name:- **LAXMI INTERNATIONAL**

Position:- EXPORT DOCUMENTATION

Work Location:- BANDRA W

Company Background / About Company:

WE ARE MERCHANT EXPORTER WORKING WITH 3- - 40 FACTORIES IN INDIA. WE EXPORT NON PERISHABLE FOOD PRODUCTS & HAVE A RANGE OF OVER 50 PRODUCTS FOR EXPORT. OUR GOODS ARE EXPORTED TO OVER 18 COUNTRIES.

Job Profile / Responsibilities: PREPARING PRE SHIPMENT DOX, LIAISING WITH CHA / TRANSPORTER / CO ORDINATING FACTORY OR DOCK STUFF CONTAINER / LIAISING WITH INSPECTION AGENCIES / FILING SI / PREAPRING DRAFT BL / VERIFYING & PRINTING THE OBL

Key Skills: KNOWLEDGE OF WORD, EXCEL, EMAIL / EXPOSURE & AWARENESS OF EXIM POLICY / DDBK RATE LIST / MEIS / COMMUNICATION SKILLS

Required Qualification: GRADUATE WITH DIPLOMA IN EXPORTS IMPORT MANAGEMENT

Experience: PREFERABLY 1 – 2 YEARS

Other / Special Requirements:

Remuneration: CTC RS. 200,000.00

Interested Candidates can send their resume on below mention email id at the earliest:-

Contact Person: - SHALINI BACHANI

Email id: - rajesh@laxmiinternational.net

Contact no: - 022 – 6691 9595

Corporate Office: 501/A, GASPER ENCLAVE, PALI NAKA, BANDRA W, MUMBAI 400050