

Notice for Placement

Job opportunity for Commerce students

Company Name:- InSync Analytics (India) Private Limited

Position:- Data Analyst

Company Website:- <http://insyncanalytics.com>

Work Location:- Marol, Andheri – East, Mumbai.

Company Background / About Company: InSync Analytics provides a wide spectrum of financial analytics & business research related outsourcing services to investment banking & research focused clients. Established by experienced Wall Street bankers, InSync leverages its broad technical expertise, extensive industry knowledge & scalable platform to deliver significant cost savings with optimal quality & confidentiality assurance to its clients. InSync is headquartered in New York, with operations in Mumbai, India.

Job Profile / Responsibilities:

- Extracting data from client website
- Managing Database for clients
- Updating Reports in MS-Excel
- Maintaining MIS
- Client Communication Via Mail
- Providing proper support to the Financial Analysts.

Desired Profile of the Candidate :-

- Good in Oral/ Written communication
- Proficient in Excel with excellent typing speed
- Good Analytical Skills
- Ability to work under time pressure and multi-task in quick work turnaround situations
- Ability to prioritize and manage tasks
- Must have core knowledge in MS Excel with computation of V Look Up, H Look Up, Data Validation, Pivot Table, MIS Reporting, Formatting
- Willing to work in Rotational shifts (including night shift only for Male candidate)
- Graduates from Commerce stream

Required Qualification: Graduate from Commerce Stream

Remuneration: Stipend – Up to Rs.2,50,000/- per annum

Interested Candidates can send their resume on below mention email id at the earliest:-

Contact Person: - Neha Roshan /Nikitha Rai Email id: - hr@insyncanalytics.com

Contact no: - 022.62358933/022.62358903/9167204807