

Notice for Placement

Company Name:- **HBB Financial services**

Position:- **HUB Credit Relationship Manager**

Company Website:- <https://careers.hdbfs.com/>

Work Location:- **MBP Mahape**

Company Background / About Company: HDB Financial Services (HDBFS) is a leading Indian Non-Banking Financial Company (NBFC) and a subsidiary of HDFC Bank, with over 1,900 branches across 30+ states/UTs. Established in 2007, it focuses on retail lending, offering secured and unsecured loans to individuals and businesses, with a significant presence in Tier 4+ cities.

Job Profile / Responsibilities: JD Attached

Key Skills: Credit & KYC Management

Required Qualification: Any Graduate & Postgraduate

Experience: Fresher

Other / Special Requirements: Resident of Mumbai.

Remuneration: 3.75 LPA PA.

Interested Candidates can send their resume on below mention email id at the earliest:-

Contact Person: - Sanika Dhuri

Email id: - sanika.dhuri@hdbfs.com

Contact no: -7304683601

Corporate Office: First Floor, Wilson House, Old Nagardas Road, Near Amboli Subway, Andheri East, Mumbai,

JOB TITLE	REPORTS TO
Credit Relationship Manager	Branch Credit Manager
JOB ROLE	
<ul style="list-style-type: none"> • Evaluating credit proposals covering financial, business and industrial risk & decisioning of the loan. • To ensure Bounce Rate and Delinquency are within acceptable standards • .Monitor and enforce approval rate and TAT as per prescribed standards. • Monitor and ensure that monthly Branch audit score is satisfactory. • Vendor Management. • To conduct customer meeting to evaluate credit proposal • PDD Tracking and closure. • Compliance to repayment instrument replenishment to ensure regular repayment of EMI 	
KEY RESPONSIBILITIES	
<ul style="list-style-type: none"> • Responsible for Process and Policy Adherence. • Responsible for Effective Cost Management. • Understanding & Managing Healthy Portfolio. 	
SKILLS/COMPETENCIES REQUIRED	
<ul style="list-style-type: none"> • Graduate. • 3 - 4 yrs experience. • Strong analytical and problem solving skills • Documentation, Disbursement & File Processing. • Knowledge on secured and unsecured loans. • Good communication and pleasing personality. • High level of Self Drive/Enthusiasm. 	