

Notice for Placement

Job opportunity for Supply Chain & Operations Management

Company Name:- **Flagship Biotech International Pvt Ltd.**

Position:- **Executive / Trainee**

Company Website:- www.flagshipbiotech.com

Work Location:- **Mahape, Nearest station is ghansoli**

Company Background / About Company: Pharmaceutical Company

Job Profile / Responsibilities:

Work Areas:

1. Maintaining PFI, verify the quantity received against each PFI and arrange packing list. Arranging commercial invoice / domestic invoice / transfer invoice.
2. Arranging all supporting docs from supplier as well as RA team and provide the same to our CHA / agent for ADC NOC. Arranging product samples from production department.
3. Shipment ADC follows up with CHA / agent and arranges dispatch. Verify cargo as per packing arranged and dispatch the same for export.
4. Look for the export product is under Advance license / NOC. Arrange the original copy from FDA team, send the same to our CHA and follow up till it returned to us.
5. Coordinating with senior / reporting head and Arranging Tertiary Barcode labels/ Product labels/ shipping mark whatever required as soon as packing list received and send to the respected manufacturer. Arranging 2D barcode labels and courier them to the respected supplier. Arranging shipper labels at our warehouse as per export to various countries.
6. Arrange DHL / FedEx pickup for shipment online.
7. Updating shipment status statement whether under ADC / awaiting approval / cargo dispatched / sailing date / AWB date and update to superior. Updating freight statement.
8. Floating enquiry for AIR shipments. Negotiate with the agent / forwarder for shipment rate in the absence of logistics manager.
9. Arrange for rejected products / damaged products returned to the supplier and update stock to accounts team accordingly.
10. If required visit to the CFS point for stuffing of cargo and instruct to stuff as per export country norms and update report to the team.
11. Maintaining product stock statement and ensure the same is physically available in warehouse.

Desired Profile: Multitasking

Key Skills: Export Import Documentation, MS - Excell

Required Qualification: Any Graduate (Not for Technical graduates)PG Program in Supply Chain Management / PG Program in Operations Management.

Experience: 1 – 3 yrs. / Fresher's with Export, Import Documentation Course

Remuneration: As per Company Norms

Interested Candidates can send their resume on below mention email id at the earliest:-

Contact Person: - Shinisha Puthran / Twinkle Kanojiya

Email id: - hr@flagshipbiotech.com hr1@flagshipbiotech.com

Contact no: - 22 40659 260 / 261

Corporate Office:

Flagship Biotech International Pvt. Ltd.

1302, Rupa Solitaire, Plot A-1, Sector 1, MBP, T.T.C. Indl, Mahape, Navi Mumbai – 400701

Notice for Placement

Job opportunity for Logistics - Barcoding

Company Name:- **Flagship Biotech International Pvt Ltd.**

Position:- **Executive / Trainee**

Company Website:- www.flagshipbiotech.com

Work Location:- **Mahape, Nearest station is Ghansoli**

Company Background / About Company: Pharmaceutical Company

Job Profile / Responsibilities:

Back office (Barcoding) – logistics

Work Area:

- 1) Barcoding
- 2) Documentation
- 3) Data maintenance

Desired Skill:

- 1) Graduate in any Stream (BE / MBA Need not apply)
- 2) Basic computer handling
- 3) Good in MS Excel

Key Skills: Export Import Documentation, MS - Excell

Required Qualification: Any Graduates (BE / MBA Need not apply) + PG Program in Supply Chain Management / PG Program in Operations Management

Experience: Fresher's required with good knowledge of MS Excel.

Remuneration: As per Company Norms

Interested Candidates can send their resume on below mention email id at the earliest:-

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